

**ARMY PUBLIC SCHOOL KAPURTHALA**  
**APPLICATION FOR TEACHING STAFF**

Application form for the post of PGT/TGT/PRT  
(Select only one)\_\_\_\_\_

Subject: \_\_\_\_\_

**Please read the instructions on Page 4 before filling the application.**

Please paste recent  
passport size colour  
photograph.

**Do not staple.**

**1. PERSONAL DATA**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/Daughter/wife of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) Nationality : \_\_\_\_\_
- (e) State : \_\_\_\_\_
- (f) Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (g) Contact Details :-
- Landline No(with STD Code) : \_\_\_\_\_
- Mob No : \_\_\_\_\_
- Email ID : \_\_\_\_\_

**2. PRESENT / PREVIOUS OCCUPATION**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of Institution/Organization : \_\_\_\_\_
- (c) Designation & Contact Number of superior In charge : \_\_\_\_\_
- (d) Period of notice you will have to give, if selected? : \_\_\_\_\_
- (e) What salary are you drawing? : \_\_\_\_\_

**3. FAMILY LIFE**

(a) Martial status \_\_\_\_\_ Single/ Married/ Widowed

(b) If married/widowed \_\_\_\_\_

Name & occupation of spouse : \_\_\_\_\_

No of children with age and sex : \_\_\_\_\_

**4. EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of Passing	Subjects Taken	Name of University/ Board/ Institute

**Graduation/ Post Graduation through correspondence or Regular** \_\_\_\_\_

5. Have you cleared OST : \_\_\_\_\_ (date) CTET/TET: \_\_\_\_\_ (date)

6. Name of classes you would prefer to teach with subjects:-

(a) Classes : \_\_\_\_\_ (b) Subjects: \_\_\_\_\_

7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieve \_\_\_\_\_

8. Merit Scholarship won? If so what? \_\_\_\_\_

9. Languages you can read write and speak fluently.

(a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_

10. Any books/articles written? If so, give their titles/ Magazines in which published?

\_\_\_\_\_

**11. EXPERIENCE:** Fill the particulars in chronological order starting with your appointment.  
(if there is not enough space attach a separate sheet).

<b>Experience as PGT Years (Exact dates to be indicated)</b>		<b>School/College</b>	<b>Subject taught</b>	<b>Classes taught</b>	<b>No of pupils taken</b>	<b>Total Exp in Years</b>
<b>From</b>	<b>To</b>					
<b>Experience as TGT Years (Exact dates to be indicated)</b>		<b>School/College</b>	<b>Subject taught</b>	<b>Classes taught</b>	<b>No of pupils taken</b>	<b>Total Exp in Years</b>
<b>From</b>	<b>To</b>					
<b>Experience as PRT Years (Exact dates to be indicated)</b>		<b>School/College</b>	<b>Subject taught</b>	<b>Classes taught</b>	<b>No of pupils taken</b>	<b>Total Exp in Years</b>
<b>From</b>	<b>To</b>					

Include any other post held which are relevant to the field of Education

**12. APTITUDE:**

(a) Subject(s) which you enjoy teaching most? \_\_\_\_\_

(b) Other area (Cultural activities): \_\_\_\_\_

**13. (a) Can you take indoor/outdoor games with boys and girls?**

Indoor Boys: \_\_\_\_\_ Outdoor Boys: \_\_\_\_\_

Indoor Girls: \_\_\_\_\_ Outdoor Girls: \_\_\_\_\_

Which major games do you play? \_\_\_\_\_

**14. HEALTH:**

(a) What kind of health do you keep? \_\_\_\_\_

(b) Do you need any medical treatment / assistance for the disease you are suffering from \_\_\_\_\_

(c) Are you differently abled ? Give details \_\_\_\_\_

**15. CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? \_\_\_\_\_

**16. COMPUTER KNOWLEDGE**(Separate sheet can be att.)

(a) Have you done any degree/diploma in computer give details: \_\_\_\_\_

(b) Any experience on working on computer Details. \_\_\_\_\_

(c) Do you own a personal Laptop, if yes give details: \_\_\_\_\_

(d) Your knowledge of computer hardware : \_\_\_\_\_

**17. OTHER ACTIVITES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution.

(i) \_\_\_\_\_ (ii) \_\_\_\_\_

**18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)**

(a) Name: \_\_\_\_\_ (b) Name \_\_\_\_\_

Address \_\_\_\_\_ Address: \_\_\_\_\_

**19. I have/have not been selected at the CSB Interviews held at \_\_\_\_\_ on \_\_\_\_\_ and I have been/have not been selected for appointment at \_\_\_\_\_.**

**AGREEMENT**

If appointed:-

(a) I agree to abide by the AWES Rule and Regulation for Army Public Schools.

(b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.

(c) I confirm that I am aware that my services would be liable to transfer in organisational interest at the discretion of the management.

(d) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date ..... (Signature of applicant)

**INSTRUCTIONS TO CANDIDATES**

1. Please download and print the Application Form.
2. All details at Ser 1 (Personal data) are mandatory. Fill up in Block letters.
3. Send by post / by hand. No applications will be accepted via e-mail.
4. Copies of self-attested certificates – educational qualifications, experience and other valid documents to be enclosed.
5. Send DD for Rs 250/- in favour of Army Public School Kapurthala payable at Kapurthala .